



# WILL L. LEE ELEMENTARY

Principal, Mrs. Heidi Mangune  
Dean of Students, Mr. Mike Gibson

*"Working Together=  
Learning for All"*



A Note from Mrs. Mangune...

Lee Families,

While reflecting on the last two years, I am feeling overly grateful. Two years ago this month we were forced to close schools. I am grateful and impressed with our amazing teachers and staff who came together to provide a distance learning platform while we navigated the pandemic. Closing schools was challenging and safely maintaining a normal back to school environment has required significant work from our custodians, secretarial staff, paraprofessional, teachers, and administrators.

We are excited to have parents back in the building. As a reminder, as we reacclimate to having visitors in the building, please sign in and out and make sure to get a visitor badge from our front office staff.

**REMINDER:** M-Step and NWEA testing will be taking place the month of May. A detailed schedule will be forthcoming. Please avoid any vacations and optional absences during the testing windows. It is crucial that we have an understanding of where our students are academically in order to effectively plan to further their instruction.

Thank you for an wonderful year so far and let's make the last quarter AMAZING together!!

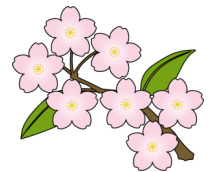
## Child Feeling Ill???

Please remember the following guidelines to help keep everyone healthy...



- Children with fevers need to stay home for 24 hours once the fever breaks and there is no use of fever reducing medication
- Children who have vomited either at home or at school, must stay home for 24 hours once vomiting stops

## Important Dates to Remember



- 4/1: Half Day of School
- 4/4-4/8: Spring Break... No School
- 4/15: Good Friday... No School
- 4/18: Professional Development Day... No School
- 4/22: Earth Day





# Richmond Early Childhood Center



## Mr. Gibson's Message...

Preschool is ready for Spring and the warm weather and fun events that will be coming with it! We are in the process of planning our Spring field trip and details will be coming home soon. The preschool has been hard at work and enjoying March is Reading Month. We are thankful for all our guest readers that have come in to read in our early childhood wing. Thank you for taking the time to show our preschoolers how important it is to read every single day. Last week, we had our PBIS assembly and discussed the importance of self-control. The preschoolers have been doing an excellent job working on their social skills.

Next month, we will be focusing on the topic of **PERSERVERANCE** and will have our PBIS assembly on **Friday April 29th**.

We had an awesome turnout at Preschool Round-Up and we want to thank everyone who helped make the night successful including everyone who attended. Spots are filling up fast, but you can still reserve yours by registering online. You can visit our website, [www.richmond.k12.mi.us](http://www.richmond.k12.mi.us), and click on new student registration to begin the registration process. If you are not familiar with our GSRP program, be sure to check out all the information located on our website. If you have any questions at all or even would like a tour of our preschool classrooms, feel free to contact me (extension 1051) or call the office to set up an appointment.

Thank you for your continued support and dedication to Richmond Community Schools. We hope everyone enjoys the week away and has time to refresh and enjoy time with their families as we head into April!

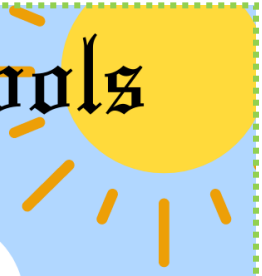


Lee Newsletters are housed on the **Lee Elementary** website and e-mailed to families.

Please check the school website for the most up-to-date information. [www.richmond.k12.mi](http://www.richmond.k12.mi)



Richmond Community Schools



Preschool

Roundup

Will L. Lee Elementary School



It's not too late to register!!  
Scan the barcode or call  
586-727-2509 to get started today!



Richmond Community Schools  
**Will L. Lee Elementary School**



**Kindergarten  
Roundup**

**586-727-2509**



It's not too late to register for next fall!  
Scan the barcode or call the office to  
get started today!!



# New Online Enrollment 5 Step Process

1

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## Pre-Registration

Go to Richmond Community Schools' homepage and click on 'Enrolling Students' under the Quick Links feature. Click on the words 'Pre-Registration Enrollment' and fill out the form.

<https://ecollect.accelaschool.com/RichmondCS>

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## Receive Confirmation Email

- K-12 parents will receive a successful submission email.
- Preschool parents will receive a successful submission email and a link to MyProcure to make payment arrangements.

3

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## PowerSchool Parent Portal Account

You will receive an additional email on how to sign up or log into your PowerSchool Parent Portal Account using the provided access ID and password.

The PowerSchool Parent Portal link is <https://ps.ric.misd.net/public/>

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## Fill out Enrollment Forms

Fill out the required enrollment forms. You will be able to directly upload documents. Your progress can be saved at any time for your convenience.

5

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## Setup an Appointment

Upon submission of the last form, you will be directed to an online scheduler to make an appointment. This appointment is required to finalize the enrollment process or to receive any assistance.

**BECOME A BLUE DEVIL BY ENROLLING TODAY!**

***GUARANTEED LEARNING FOR ALL STUDENTS!***



The PTO earned a **GOLD Medal** for their **OUTSTANDING** job with March is Reading Month decorations & help with activities!



**UPCOMING LEE Events!!**

If you are interested in helping, please watch for the sign up genius information coming soon!



**Color Run– Friday, May 20th**  
**Field Day– Wednesday, June 1st**



**REMINDER...**



Please be mindful of parking around Lee Elementary!  
 Cars should **ONLY** be parked in lined parking spaces..  
**Not along the sidewalks or grassy areas**

**Handicapped parking should be used appropriately & should NOT be used as pick up/drop off spots**

This is for the safety of our young students & their families!

Be sure to join the PTO Facebook page for school activity updates, happenings around town & district announcements!!

**Will L Lee Parent Connection**

**A HUGE thank you to our March is Reading Month organizing teachers & staff!!**



**Richmond Community Schools**

35276 Division \* Richmond, Michigan 48062 \* (586) 727-3565 \* www.richmond.k12.mi.us

*At Richmond Community Schools, we provide a quality education that empowers students to be successful in a global community.*

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*Guaranteed Learning for All Students*

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